

## Rental Property Checklist

Complete	Task	Response & Notes
<input type="checkbox"/>	Annual mortgage statement	
<input type="checkbox"/>	Property Taxes	
<input type="checkbox"/>	Special levies	
<input type="checkbox"/>	Strata Fees	
<input type="checkbox"/>	Administrative Fees/Property Management Company Fees	
<input type="checkbox"/>	Advertising Fees	
<input type="checkbox"/>	Any repairs/maintenance for the property	
<input type="checkbox"/>	Utility bills (including Hydro, Fortis, Internet)	
<input type="checkbox"/>	# of units being rented on the property	
<input type="checkbox"/>	Rental Income	
<input type="checkbox"/>	Any personal use of the property	
<input type="checkbox"/>	Travel expenses to your principal residence to the property i.e. (ferry tickets, hotel stays if applicable, some reasonable meal receipts)	

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